



September 23, 2013

Division Memorandum
No. 545 s. 2013

**LIVE-OUT SEMINAR-WORKSHOP ON GAD WITH FOCUS ON FINANCIAL
MANAGEMENT, RESPONSIBLE PARENTHOOD, EFFECTIVE
COMMUNICATION AND MEDIA EDUCATION**

To : OIC, Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. This Office announces the conduct of a **Live-Out Seminar-Workshop on GAD with Focus on Financial Management, Responsible Parenthood, Effective Communication and Media Education** on September 27-28, 2013 at the following venues:

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| a. Eusebio Sestoso Sports Complex, Alcoy, Cebu | Alcoy-Elementary and Secondary
Boljoon-Elementary and Secondary |
| b. Lagundi Covered Court, Oslob, Cebu | Oslob-Elementary and Secondary
Santander-Elementary and Secondary |

2. Considering the importance of this activity, this Office directs all the personnel involved to take into account the needed preparation to ensure 100% attendance.

3. The registration fee of **One Thousand Five Hundred Ten Pesos (Php 1, 510.00)** per participant for training fee, training kits and meals is charged to **Division GAD Funds**, while the travel expenses to **local school/SEF/MOOE/PTA Funds**, subject to the existing accounting and auditing rules and procedures.

4. This Memorandum serves as participants' Authority to Travel.

5. Immediate dissemination of the contents of this Memorandum is desired.


ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent